Special Instructions

Special Instructions for Admission – Online Application

International Students
1. Test of English as a Foreign Language (TOEFL) is required for all applicants for whom English is not the native language.
2. Proof of financial support, including education, living, and travel expenses.
3. For more information, please refer to our International Student Web page for more information: http://www.gordonconwell.edu/hamilton/future/Masters-Application-Procedure-International-Students.cfm

Special Students (Non-Degree Seeking)
Special students are not enrolled in a degree program, but have privileges and responsibilities as degree program students.

If you are not an alumnae/alumnus of GCTS:
1. Please complete the online application.
2. All transcripts and recommendations are required.
3. NON-RESIDENT Special Students – please indicate the correspondence or extension program where you are beginning study.

If you are an alumnae/alumnus of GCTS:
1. Submit a request for your Gordon-Conwell Theological Seminary transcript(s) from the Registration Office.
2. Write a statement explaining the reason for additional coursework.

Visiting Students
If you are currently a student in good standing at another accredited seminary, you are welcome to take classes at Gordon-Conwell.
1. Please complete the online application.
2. Transcripts are not required.
3. Please include a letter from your academic dean or registrar indicating that you are currently a student in good standing at your seminary and that coursework from Gordon-Conwell will be applied to your students there.

Auditors
Audits will be listed on your transcript for continuing education credits, etc.
1. Please complete the online application. (No Autobiography or Personal Statement required)
2. Transcripts are not required.
3. One pastoral recommendation is required.
4. In a separate document, please indicate which courses you desire to audit, why, and how you will benefit from them.

Auditors (through the Global Education Program)
Audits will be listed on your transcript for continuing education credits, etc.
1. The Global Education Program will send all applications, statements, and recommendations to the Admissions Office
2. Use their documents to process in CAMS and accept for admission as an official auditor

Semlink
1. Please complete the online application.
2. In your Personal Statement, please comment on whether or not (and when) you plan to enroll on campus.

InterVarsity and CCO Program Participants
1. Please complete the online application.
2. Transcripts are required.
3. A letter from your ministry organization which confirms you as a staff member.
4. The Church Endorsement form is required.

Transfer Students
1. Please complete the online application.
2. A statement of explanation and purpose for the proposed transfer.
3. A letter from the school you are transferring from, indicating that you are a “student of good standing.”

Last Updated: April 26, 2017